

Acacia Fraternity--Board of Directors
February 2nd, 2002
Ramada Inn

NEXT BOARD MEETING WILL BE
The weekend of June 8th “Alumni Weekend”

In Attendance: Lawrence Andre, Denny Bassett, Brent Bayer, Roger Brannan, John Fralick, Ron Graver, Gary Haag, Curtis Hapgood, Ken Frashier, Larry Ihrig, Ray Letourneau, Mike Meyers, Chris Ohm, Tony Prettyman, Bill Riley, Dave Woolfolk, Cecil Pearce, Tim Poling, Fred Loseke

Absent: Ben Funk, Ben Neill, Chad Miller, Brent Bayer, Dean Blanken

Special Guest: Aaron Rodehorst, Lucas, Shivers, Joe Thomas and Tyler Turner, Brad Nelson

OPENING COMMENTS:

ATTACHMENT #1 Resignation Letter from Chad Miller

A letter of resignation from Chad Miller was read and accepted.

GOOD OF ACACIA/MEN of ACACIA REPORT:

Attachment #2: Memorandum/Men of Acacia Report

Attachment #3: Sr. Man Profile

The 1st semester grades were a cumulative 3.62 for the 4 Men of Acacia, with 2 members earning 4.0's!

As was evident with the closing of our chapter 3 years ago Acacia Fraternity and perhaps the fraternity world in general at KSU had swung the pendulum a bit too far to the left. If anything, we may find that our re-building effort has landed us a bit on the “right” side of that pendulum. Dave Woolfolk considered that it is possible the new Acacia has a bit more rules and discipline than what the current KSU student is looking for.

The main focal point of recruitment has been centered on the Acacia Code of Conduct. The mentoring with Sr. Men of Acacia is also being mentioned as a “main” selling point. Mentoring Applications were distributed for Sr. Men to fill out. It was noted that while distance may have seemed like a problem when considering Mentors for YM of Acacia, with electronic capabilities these obstacles can easily be overcome.

All future members will be required to set goals using the (IDP) Individual Development Plan outlined on page 43. Personal Mission Statements will be documented between the Mentors and Men of Acacia.

The goals for the Men of Acacia between now and the next meeting are as follows:

- 1) Develop an in-house leadership program to Complement Leadership Studies.
- 2) Set organizational goals and Implement operational structure.

- 3) Complete transition from Transition team to Chapter Management Team.

MOTION PASSED: The current Purple Book was approved as a starting document to be used as an operations manual of the Acacia Fraternity at Kansas State University. It was noted that certain time sensitive sections of the document should be prepared in the form of inserts so that it may be easily maintained and up-to-date.

This book will be used primarily at the campus level, and will not be distributed to the masses of Sr. Men of Acacia. There will, however, be extra copies if they are requested.

We can always re-write our procedures, but it is vitally important that we protect the integrity of our principles. It will be the Men of Acacia and the Chapter Management Team's responsibility to keep the Purple Book up to date.

RECRUITMENT:

The Men of Acacia (MOA) are currently using the Pennington Brochure with a series of inserts as the recruitment brochure for the fraternity. The current process is laid out along the following:

- 1) Potential Members reviewed by MOA and Sr. MOA.
- 2) Casual Meeting to discuss Acacia Principles/Code of Conduct
- 3) Completion of Application Form
- 4) Interview with Sr. Men as well as MOA.
- 5) Ask for commitment to join the fraternity.

There are currently 9 guys in this process. There was a dinner held on Wednesday of this past week, and 8 of these 9 men were present. At this point we feel it is necessary for them to meet all of the MOA and a minimum of 2 Sr. MOA. The goal is to have 4 to 8 guys ready for a Young Man ceremony by March 1st, and our intention is to have an additional class recruited for the fall before leaving school this May. The MOA feel that much of their success is dependent upon the amount of help and support they can get from Sr. MOA.

Either Sr. MOA or university officials have referred all current recruits. We are still actively recruiting 9 of the 17 original names that were given as potential members.

Attachment #4: Recruitment Timeline

MOTION PASSED: A motion was passed to accept the recruitment timeline as written.

FINANCE REPORT / FUNDRAISING:

Attachment #5: Balance Sheet/Cash Flow Statement

Attachment #6: 5 Year Pro-Forma Budget

Attachment #7: 8 Responsibilities to Our Brothers

The original Pennington contract is now paid in full, and we are entering a "transitional" campaign that will last for a period of 2 years. This will cost approximately \$12,000 plus expenses.

The following concerns were voiced in reference to the 5-year proposed budget:

- 1) Postage fee should be increased to include Summit mailing not associated with Pennington Fees.
- 2) Cleaning services and supplies seems high @ \$15,000.
- 3) Repair and Contingency fund of \$5000 per year is conservative.

We are now entering a phase where how “good” we are will determine our ability to recruit alumnus for both time and money. Nobody wants to subsidize an organization that can not sustain itself. People will be more likely to donate to a clean, organized chapter much more so than a run-down operation.

MOTION PASSED: To accept the 2002 budget as proposed, with a disclaimer that with regard to recruitment we should not sacrifice quality for quantity.

FACILITIES:

ATTACHMENT #8: New Proposed Room Layouts

Using the new room layouts, the livable space for tax deductible gifts would drop to 25 to 30%. There were three major thought processes with the new layout.

- 1) Increased costs of the old layout regarding demolition and construction.
- 2) Some bunks with the old layout would be within 3 feet of ductwork.
- 3) 1 in 4 members would not have their own study space under the old layout.

MOTION PASSED: Motion to proceed forward with current plans with the objective being to complete project by August 15th.

The current cost estimate is approximately \$450,000 with an additional \$100,000 going towards furniture for all rooms. It is necessary to complete the architectural plans to really “pin down” a valid cost estimation. Currently the board is authorized up to \$500,000 to complete the renovation project. Anything more than that would need additional authorization.

BOARD DEVELOPMENT:

ATTACHMENT #9: Board of Director’s Terms

As stated in the past it will be this organization’s goal to turn over approximately 6 or 7 BOD’s per year. The following lists of brothers are candidates that have been identified as “good” prospects to recruit as board members. This list does not reflect an interest by any of these members, but that some of us view them as viable candidates to become board members. It should also be mentioned, as it has in the past that it is not our policy to run and ask these men to be on the board. It is entirely necessary for these candidates to be fully aware of the expectations and responsibilities we would expect from them as a board member before agreeing to serve. The list:

| | | |
|-----------------|---------------|---------------|
| Steve Taylor | Dan Weber | Steve Warta |
| Brad Young | Lynn Johnson | Brad Nelson |
| Bryce Cole | Tyson Shelley | Don Rasmussen |
| Aaron Rodehorst | Tyler Turner | Doug Moore |
| Charlie Busch | | |

It is the responsibility of the Nominating Committee to slate a group of officers of this board 90-day prior to the summer board meeting.

ALUMNI RELATIONS:

ATTACHMENT #10 Proposed Summit Agenda

This summer the Acacia @ KSU web site should be up and running.

We are continuing to struggle to get timely updates of our brother's addresses. Currently there are a variety of discrepancies between our database, Pennington's database and the National database. We are researching ways that this can be dealt with in a more timely fashion.

PENNINGTON:

We have \$460,000 in written pledges, by 12% of our alumni members. We are behind with regard to percentage of members who have donated at this point in the fundraiser. We need to step up our calling efforts. Overall, this effort should be applauded but we must continue to push for \$600,000.

The issue of the handling of the past fundraiser has become an issue in a couple of instances. We need to draft a document summarizing the findings of Ben Funk's research to this fundraiser. Details of money raised and expenses covered should be included with this document.

We have now entered the timeline of the fundraiser that every pledge whether it is \$500 or \$50,000 is important. We need to solicit as many brothers as possible to achieve our overall goals. Review the literature you received from Pennington on how to ask for the larger gifts.

RECOGNITION:

Attachment #11: Motion for Recognition

MOTION PASSED: Above motion was passed as written.

CLOSING COMMENTS:

It is essential for us as board members to have as effective communication as possible. Please take time to answer your emails/phone calls. If you do not have adequate time to spend on certain issues than please say so, we can ill afford to have committees waiting for feedback. Let us know your timelines so that we can move on with our responsibilities.